

## HOUSING CONTRACT CANCELLATION POLICY – ACADEMIC YEAR 2022-23

Completed Housing Contracts include an electronic signature and housing prepayment. Residents who wish to cancel their housing contract before their contract start must submit their cancellation online via the Housing Portal. The Cancellation will be effective upon receipt of the notice. A confirmation email will be sent to the student after it is processed. Students who cancel their 2022-23 housing contract may be moved to a lower priority group for housing in the 2023-24 academic year.

**IMPORTANT:** This Cancellation Policy no longer applies after you check in and obtain your keys. Contract Termination Policies (See Termination Policy, section 8 in Housing Contract) apply thereafter.

| CANCELLATION FEE SCHEDULE FOR CONTINUING STUDENT – FALL 2022   |   |
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| <p><b>Cancellation</b> by resident prior to their assigned Room Selection Sign Up date provided that Resident had not selected a space during Room Selection Sign-Up. Full prepayment refund will be issued no sooner than 21 days after original receipt of the prepayment per University policy.</p>   | \$0.00  |
| <p><b>Cancellation</b> by Resident who has selected a space or is pre-assigned to a space. The fee begins at \$250 and increases according to the fee schedule below.</p> <ul style="list-style-type: none"> <li>• Select Space/Pre-Assigned – 07/01/2022</li> <li>• 07/02/2022 – 07/31/2022</li> <li>• 08/01/2022 – 09/16/2022</li> </ul> <p><small>*Note: Cancellation fees will be deducted from your housing prepayment with the remainder, if any, being refunded to the student.</small></p> | <p>\$250.00 to \$450.00</p> <p>\$250.00<br/>\$350.00<br/>\$450.00</p> |
| <p><b>Cancellation</b> by students who are placed on delayed assignments status and who have not been assigned to a space can cancel through 07/01/2022 without penalty.</p> <p>If a student on delayed assignment cancels after 07/01/2022 <u>or</u> is assigned to a space prior to 07/01/2022 and decides to cancel after they are assigned, the cancellation fee begins at \$250 and increases according to the fee schedule above.</p>  | <p>\$0.00</p> <p>\$250.00 to \$450.00</p>                             |
| <p>* Housing Contracts issued via waitlist are subject to full \$450 cancellation charge if cancellation is submitted more than 7 days after the contract process is completed.</p>  | \$450.00  |
| <p>Failure to submit a cancellation by 12:01a.m. on Saturday, 09/17/2022</p>   | \$450.00  |

**Please note: Cancellation Policy may be subject to change due to evolving COVID-19 situation.**