



OFFICE OF RESIDENCE LIFE
 ELEANOR ROOSEVELT COLLEGE AND
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Dear incoming resident to ERC, I-House or Raza,

Welcome to living in Eleanor Roosevelt College, International House or Raza Living-Learning Community! We are excited to see you this fall, and have compiled this quick guide to prepare you for a smooth and successful move-in.

This letter includes directions to campus, move-in instructions, and a neighborhood map. *NOTE: Please share this information and map with your parents, family and those helping with your move!*

- **STEP ONE: Preview your Room Assignment and select your move-in date & time at MyRoomAssignment**
 - Room assignments for ERC, I-House, and Raza were made available on August 28 and can be viewed in the MyRoomAssignment page via the [Housing Portal](#).
 - Log in with PID/Username & PAC/Password
 - Expand the “2023-24 Move-In Information & Processes” Section
 - Click on the “Fall 2023 MyRoomAssignment”
 - You can also select your move-in date and time via the [Housing Portal](#) beginning now through **September 7, 2023 at 11:59 pm (PST)**. Students who do not reserve a date and time by then will be assigned a move-in date and time by Housing and will need to arrive at that time.
 - You will have the option to select general move-in times starting Saturday, September 23 through Friday, September 29. Early move-in options are available to select from Wednesday, September 20 to Friday, September 22 at an additional cost of \$50/day.
- **STEP TWO: Get acquainted with your QwikPass!**
 - Your QwikPass, available via the [Housing Portal](#) beginning September 12, will state your move-in date and time and contains your unique PIN code for e-locks and your campus mailing address.
 - Your QwikPass will contain all the important information needed for move-in, so print a copy or save it on your phone before you arrive to our neighborhood.
 - PLEASE NOTE that your move-in date/time is designed to help make your move-in a smoother process. Any changes to that move-in date/time may result in longer waiting periods due to traffic, parking and checking-in.
 - Arrive to campus well before your self-scheduled time slot. Allow yourself ample time to [navigate campus](#) and account for traffic or other delays.
- **STEP THREE: All you need to know about your arrival in September:**
 - *Prior to arriving to Campus for the move-In process:*
 - UC San Diego Health Services strongly recommends students take a COVID test at least 1-2 days prior to your scheduled move-in date.
 - If you test positive for COVID, you are urged to remain home to isolate and recover before coming to campus. Contact us at ercrelife@ucsd.edu if you need to postpone your trip.
 - *Arrival to our neighborhood:*
 - ENTER UC San Diego via the [North Point Drive](#) entrance; take the next right turn and proceed south on Scholars Drive North past Seventh College, approximately ½ mile into the Eleanor Roosevelt College neighborhood. Depending on where you are assigned to live, proceed to one of the following locations to temporarily park, unload & follow the remaining steps below to pick up keys.

- [PANGEA PARKING STRUCTURE](#): (All Residence Halls, Earth Hall North/South, Middle East and Oceania) Enter from Pangea Drive; proceed to spaces marked for UNLOADING at NE and NW entrances (located on Levels 4 & 5)
 - [INTERNATIONAL LANE](#): (Mesa Verde, Geneva, Kathmandu, Cuzco or Asante Hall) UNLOADING along west side of street. Park parallel only.)
- **STEP FOUR: Pick-up your keys:**
 - *ALL STUDENTS*: Proceed to check-in at the [Middle Earth Lounge](#) (follow posted signs) with a valid ID, show your QWIK PASS and receive your keys.
 - *ALL FAMILIES*: While your student is checking-in for their keys, please unload items and take them directly to the building where your student is assigned. They can meet you once they have their keys and continue the move-in process.
- **STEP FIVE: Complete Your Room Inventory**
 - Once you enter your space and move in your belongings, please do a thorough check of your space and complete the Room Inventory Form on the Housing Portal.
 - If anything in your bedroom or apartment is broken or needs attention, please click here to complete an online [Fix-It Request](#).
- **STEP SIX: Make an Appointment to Discuss Your Residential Living Space Agreement (LSA)**
 - NOTE: All room assignments are FINAL; there is a freeze on making any room changes until the third week of Fall Quarter.
 - The first opportunity to request a room change will be in mid-October via the “Room Change Interest” list on the HDH website.
 - In the meantime, our staff will contact everyone to make a group appointment to discuss and complete the Residential Living Space Agreement (LSA) with one of their Resident Advisors (RAs).
 - This discussion will establish and document group living rules and ensure everyone is in agreement with community expectations.
- **Tips for a Successful Move-in and Group Living –**
 - **Tip #1 – Open Communication is KEY**
 - Establish communication early! Your My Room Assignment page contains the contact information of your roommates, suitemates, and apartment-mates for the year.
 - Contact one another as soon as you receive your assignments.
 - Making that first contact via a personal phone call, Zoom, FaceTime or (if possible) in person is always better than via text, e-mail (or even worse, stalking their social media!)
 - Keep an open mind when assigned roommates; putting your best foot forward may result in a great relationship.
 - Use the time in the scheduled LSA appointment you make with all your roommates/suitemates and apartment-mates and your RA to discuss everyone’s living expectations honestly and clearly.
 - Do not be discouraged if you and your roommates/suitemates/apartment-mates are not the best of friends; the important thing is that you respect each other.
 - Continue and maintain open communication throughout the year. You can utilize your RA to assist with revisiting group expectations.
 - **Tip #2 – Pack only the most essential items for your initial arrival.**
 - After settling in your new space, purchase non-essential items online and ship them to campus through the [Amazon Center at UC San Diego](#).
 - You can also plan to visit our campus [Target](#) store to conveniently shop on site or pick up an order once you’ve seen your space on campus.
 - **Tip #3 – Managing the space wisely.** There’s ample room for essentials such as clothing, books, and computer per person, but not enough room for more than one refrigerator, TV, and coffeemaker.
 - Plan to discuss with your roommates/suitemates/apartment-mates items that can be shared by everyone, and plan together who will volunteer to bring that for move-in.
 - Many students actually wait until they arrive to campus before looking at the space and going out as a group to buy larger shared items such as TV, microwave, etc.

- **Tip #4** – *Bring your own handcart or dolly if needed.* There will be limited carts available for check-out, however we suggest bringing your own equipment to maintain a contact-free move-in process.
 - Use rolling luggage and pack smaller boxes that are easy to carry.
 - PLEASE NOTE: There are no elevators in the ERC apartment buildings (including I-House).
- **Tip #5** – *Mail services will begin after you move in.*
 - Your mailing address and mailbox number will be listed on your [Qwik Pass](#).
 - Note that your room assignment (building name and suite or apartment number) is NOT your mailing address.
- **Tip #6** – *Take advantage of Triton Weeks of Welcome (TWOW):*
 - *Once you've settled in your second home, be sure to check out everything scheduled during [Triton Weeks of Welcome \(TWOW\)](#), a series of introductory activities, special programs, and signature events – all designed to engage, inform, and welcome new students to the Triton community.*
- *NOTE: Please share this information and map with your parents, family and those helping with your move!*
 - Please feel free to contact us with your questions.

Safe travels and we'll see you in September!

Office of Residence Life for Eleanor Roosevelt College and International House - ercreslife@ucsd.edu